



STEERING COMMITTEE MEETING #6

Mon, February 14, 2022, 1:00 pm

Public comments received by email or in writing by the Community Development Director prior to 10:00 am on the day of the meeting were welcome on any topic. Public comments or testimony were also allowed during the electronic meeting using the Zoom Meeting ID and Access Code that was posted on the Village's website at least 2 hours before the meeting. The meeting was conducted electronically via Zoom due to the ongoing public health emergency and consistent with the Governor's most recent emergency declaration, various Executive Orders entered by the Governor, and the recent amendments made to the Open Meetings Act in Public Act 101-640.

MEETING MINUTES

Virtual Zoom Meeting

1. **Call to Order:** The Regular Meeting of the Village of Riverside TOD Supportive Zoning Code Update Steering Committee was held on Monday, February 14, 2022, electronically via Zoom. Chairperson Mateo called the Regular Meeting to order at 1:05 pm.

2. **Roll Call:**

Present: Chairperson Jill Mateo
Committee Member Jeff Cermak
Committee Member Jennifer Henaghan

Absent: Committee Member Doug Pollock

Also Present: Village Planner Francisco Jimenez

Also on the Meeting: Planning Consultant Todd Vanadilok, Egret & Ox Planning
Project Manager Michael Horsting, RTA

1. **Approval of Meeting Minutes:** TOD Supportive Zoning Code Update Steering Committee Regular Meeting minutes of September 16, 2021, and October 18, 2021. Committee Member Henaghan made a motion to approve the minutes for both meetings. Committee Member Cermak seconded the motion for both meetings.

AYES: Henaghan, Cermak, Mateo.

NAYS: None.

Motion passed.



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2. **Discussion:** Consultant Vanadilok led the Steering Committee through a discussion of the second round of draft code amendments for the Zoning Code and Sign Code, which impact the Central Business District and Harlem Avenue Corridor, particularly with respect to improving walkability and supporting transit. The draft Zoning Code amendments were summarized in a pair of summary memos, dated January 12, 2022, covering draft amendments for the Zoning Code and Sign Code.

Page | 2

As summarized below, the proposed amendments are listed first, followed by committee comments regarding the draft changes. A complete summary of the draft code amendments and redline code edits are provided in the January 12th [Zoning Code Summary Memo](#) and [Sign Code Summary Memo](#).

Discussion: Inactive Ground Floor UsesREVISION(S): Updated the description and standards to regulate inactive ground floor usesCOMMENTS: No comments**Discussion: Use Lists**REVISION(S): Updated use designationsCOMMENTS: No comments**Discussion: Heights and Yards**REVISION(S): Updated building height and yard requirementsCOMMENTS: No comments**Discussion: Parking**REVISION(S): Updated parking requirements for bikes, motorcycles, scooters, and mopedsCOMMENTS:

- Provided further clarification on locking mechanisms for bike parking

Discussion: Electric Vehicle Charging StationsREVISION(S): Added new standards for electric vehicle charging stationsCOMMENTS:

- Added clarification that electric vehicle charging stations is an emerging topic in zoning codes, so zoning standards for such use will continually be monitored and will likely require additional revisions as zoning standards and State and Federal regulations evolve as electric vehicle infrastructure also evolve and become more prevalent

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Discussion: Definitions

REVISION(S): Updated definitions of zoning terms

COMMENTS

- Updated definitions for *coworking space* and *live/work space*, including integrating them into the definition for office
- Clarified definition for *live/work space* to differentiate it from *home occupation*

Page | 3

Discussion: Graphics

REVISION(S): Updated zoning graphics for clarity

COMMENTS

- Clarified that all updated zoning graphics will be part of the final drafts of the Zoning Code and Sign Code Updates, which will be ready for review in March or April

Discussion: Sign Code

REVISION(S): Updated certain sign standards

COMMENTS

- Check for further differentiation between pole signs vs pylon signs (pole signs are recommended to be eliminated anyway)

Discussion: Sign Code (Metra)

REVISION(S): Coordinating sign standards for Metra station

COMMENTS

- Is Metra's recent sign application to the Village similar to its application for reader board signs, particularly in context of the B2 Sign Code revisions from a few years ago? Need to know the details of the reader board sign design to better understand if Metra's proposed signs comply with Village standards; this will be clarified



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3. **Public Comment:** No members of the general public were present and no written comments were submitted.

4. **Next Steps:** Next steps in the project include:
 - FEB-MAR: Make final revisions to prepare final Zoning Code and Sign Code Updates
 - MAR-APR: Review final Zoning Code and Sign Code Updates w/ Village, RTA, and Metra
 - MAR-APR: Review final Zoning Code and Sign Code Updates w/ Steering Committee
 - MAR-MAY: Review and adopt final Zoning Code and Sign Code Updates w/ Village officials, including a Public Hearing w/ the Planning and Zoning Commission, Preservation Commission, and Village Board

5. **Adjourn:** Meeting adjourned at 1:49 pm.

